



Assignment of Assistantship Duties
 Graduate Assistant (Teaching) Temporary 1/12th Appointment

Reset Form

Graduate Assistant: UCID:

Course/Section: Instructor(s) of Record:

Category / Total Hours: One-Twelfth / 17 hrs Faculty/Department:

Semester of Appointment:

If this is a Revised AoAD form, please indicate which sections have changed:

Hourly Breakdown

1. Attendance at Lectures: Total Hours:

2. Course Reading:

3. Lecturing, Leading, Supervising and Preparation:

Please add Preparation Time and Delivery Time first, then MULTIPLY the sum by the #of times delivered for the total hours.

	Preparation Time	Delivery Time	# of Times Delivered	
Lectures	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tutorials	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Labs	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. Grading: *Please note that as per Article 5.1(a) of the Collective Agreement, "Graduate Assistants are not responsible for assigning the final grades in any course or section of a course."*

Assignment	% of Final Grade	Training	Grading	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

